

HR Advisor

Are you looking for a fulfilling, worthwhile and secure job? Would you like to have a job that makes a real difference? Come and join the team at the SAND Academy Trust, a Trust in Gloucestershire offering exceptional education in our five schools.

About you

As our HR Officer you will be responding to day-to-day queries from the Academies and managers across the Trust on HR policy, procedure and best practice in a timely and accurate manner.

The Role

To provide HR advice to all employees and to undertake the effective provision of HR support for the Trust, ensuring that all communication and recordkeeping systems are maintained to a high standard and to ensure that all HR related administration is processed efficiently and appropriately.

The Schools and the Trust

We are passionate that every child deserves the very best education. As a partnership we will: · improve outcomes, opportunities and life chances for children and young people, offer more / wider support for their families and share and develop staff expertise.

Our Benefits

By joining our team we can offer you, generous annual leave allowance, generous pension scheme (LGPS), Employee Assistance Program & Counselling, Occupational Health Service, Continuing Professional Development and Staff Get Staff Referral Scheme

Additional Information

SAND Academies Trust is committed to Safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share the same commitment. As part of our Safe Recruitment Practice, we will need a completed application form before any offers, and all staff will require safeguarding/pre-employment checks which include an enhanced DBS, satisfactory health clearance and evidence of Right to Work in the UK.